

Michael Gerges  
Daniel Selig  
Deontrea Campbell  
Adam Chapman

**Meeting Agenda:**

To find out what the overall problem is that the client is having within their organization. Also to find out what idea the client had for the software and how we could design something to help with their problem. We also wanted to figure out what expectations the client had and share ideas with the client about possible solutions to the problem.

**Attendees:** Michael Gerges, Daniel Selig, Deontrea Campbell, Adam Chapman

**Date:** September 2nd 2009 5:00 pm

**Duration:** 3 hours

**Meeting Outcomes:**

From this meeting we were able to figure out some ideas that the client had for the design of the software. We also were able to grasp the major problems that the organization was facing. The problem was mainly that they did not have any type of database system in place to keep records of all of their important information. We believe we should explore the possibility of creating a reliable and efficient database system for the organization.

Deontrea Campbell  
Daniel Selig  
Michael Gerges  
Adam Chapman

**Meeting Agenda:**

To touch bases with the client and give her our progress on the software and give some requirements as well as outputs. This meeting is to inform our client on our progress and to see how well she likes or dislike it.

**Attendees:** Deontrea Campbell, Adam Chapman, Michael Gerges

**Date:** Sept. 27<sup>th</sup> 4:00pm

**Duration:** 1 hr.

**Meeting – Outcomes:**

The client conveyed that she would like to go a different route for the software, the client didn't want for both teams to work on the same project and expressed that she would want a web portal/login so users can register and also change/update information and receive class resources. We now have new deliverables and goals for the software and must now establish new requirements and outputs.